

Allianz Life Insurance Company of North America Privacy Notice

Applicants, Employees, Directors, Officers, and Contractors

As a job applicant, employee, Director, Officer, or contractor, you have the right to know what categories of personal information Allianz Life Insurance Company of North America (Allianz) collects about you, how it is collected, and the purposes for which such information is collected.

As used in this Privacy Notice, “personal information” means information that identifies, relates to, describes, is reasonably capable of being associated with, or could reasonably be linked, directly or indirectly, to you or your household. Personal information includes, but is not limited to, the categories of personal information identified below if such information identifies, relates to, describes, is reasonably capable of being associated with, or could be reasonably linked, directly or indirectly, with a particular individual or household.

If you have any questions regarding this Privacy Notice or collection and use of your personal information by Allianz, please email us at privacy@allianzlife.com. If you are a job applicant, employee, Director, Officer, or contractor who resides in California, this Privacy Notice is intended to comply with the California Consumer Privacy Act of 2018 (“CCPA”) as amended by the California Privacy Rights Act of 2020 (collectively “CCPA”). Additional details regarding our collection of personal information in non-employment-related contexts can be found in our [Online Privacy Policy](#), [HIPAA Privacy Notice](#), and [Privacy Notice](#). If you have a disability that prevents or limits your ability to access this Privacy Notice, please contact us at 866.360.0603 or email us at privacy@allianzlife.com. We will work with you to provide this Privacy Notice in an alternate format.

Allianz collects this information on behalf of itself and the following affiliates: Allianz Life Insurance Company of New York; AZOA Services Corporation; and Allianz Technology of America, Inc.

This privacy notice is effective January 1, 2023.

Categories of Personal Information We Collect and Our Business Purpose for Processing that Information

In each case as permitted by applicable law, we collect the following categories of personal information for the purposes described below. More information about our business purposes for processing your information is provided below the chart. Inclusion of a category in the list below indicates only that we may collect this information about certain individuals for some activities within the scope of the business purpose identified. It does not necessarily mean that we collect all the information listed in a particular category for all employees, job applicants, Directors, Officers, or contractors.

We have shared information in each category with our affiliates and service providers for our business purposes within the last 12 months. As an insurance company, we may also receive requests for information from regulatory authorities, our auditors, and/or our legal advisors. If requested from such parties, we would share your personal information as appropriate.

APPLICANTS

CATEGORIES OF PERSONAL INFORMATION COLLECTED	PURPOSES FOR WHICH WE COLLECT PERSONAL INFORMATION	SOURCES OF PERSONAL INFORMATION
Personal identifiers, such as a real name, alias, postal address, unique personal identifier, email address, Social Security number, driver's license number, date of birth, or other similar identifiers.	<ul style="list-style-type: none"> - Evaluate a potential employment relationship with you. - Perform background checks and verify past employment, educational history, and professional designations or certifications and qualifications. - Assess your fitness and physical capacity for work. - Contact you regarding your application and potential employment relationship with us. 	<ul style="list-style-type: none"> - Directly from you; - Recruiters; - Prior employers and professional references; - Educational institutions; - Pre-employment screening and background check services; - Credentialing and licensing organizations; - Publicly available sources, such as public social media profiles; and - Other sources as directed by you.
Information that identifies, relates to, describes, or is capable of being associated with a particular individual, including, but not limited to, your name, signature, Social Security number, address, telephone number, driver's license or state identification card number, education, employment, employment history, and other similar identifiers.	<ul style="list-style-type: none"> - Evaluate a potential employment relationship with you. - Perform background checks and verify past employment, educational history, and professional designations or certifications and qualifications. - Assess your fitness and physical capacity for work. - Contact you regarding your application and potential employment relationship with us. 	<ul style="list-style-type: none"> - Directly from you; - Recruiters; - Prior employers and professional references; - Educational institutions; - Pre-employment screening and background check services; - Credentialing and licensing organizations; - Publicly available sources, such as public social media profiles; and - Other sources as directed by you.
Demographic information protected under federal law, California law or other state law, including disability, race, sexual orientation, gender identity, and veteran status.	<ul style="list-style-type: none"> - As required by applicable local, state, and federal laws. - To comply with anti-discrimination laws and government reporting obligations, to help ensure equal employment opportunities and for internal reporting purposes. 	<ul style="list-style-type: none"> - Directly from you; and - Other sources as directed by you.
Internet or other electronic network activity information, including online identifiers, and information regarding an individual's or an individual's device interaction with an internet website.	<ul style="list-style-type: none"> - The technical administration and research and development of the Allianz Career Website and the Recruiting system. - Digital identity insights to improve security and to detect and prevent against malicious, deceptive, fraudulent, or illegal activity. 	<ul style="list-style-type: none"> - Directly from you and/or your device; - Internal technology and security devices and software; and - Other sources as directed by you.
Audio, visual, or similar information (e.g., a recording of a customer service call or access badge photograph).	<ul style="list-style-type: none"> - Audio information is collected on company voice mail systems, as well as through recorded calls for quality assurance purposes. - To verify your identity. - To protect the physical security of our facilities via CCTV. 	<ul style="list-style-type: none"> - Directly from you; and - Internal technology and security devices.
Professional or employment-related information.	<ul style="list-style-type: none"> - As needed to engage with you regarding job opportunities. - Evaluate a potential employment relationship with you. 	<ul style="list-style-type: none"> - Directly from you; - Recruiters; - Prior employers and professional references;

CATEGORIES OF PERSONAL INFORMATION COLLECTED	PURPOSES FOR WHICH WE COLLECT PERSONAL INFORMATION	SOURCES OF PERSONAL INFORMATION
	<ul style="list-style-type: none"> - Perform background checks and verify past employment, educational history, and professional designations or certifications and qualifications. 	<ul style="list-style-type: none"> - Educational institutions; - Pre-employment screening and background check services; - Credentialing and licensing organizations; and - Other sources as directed by you.
Education information or other academic information.	<ul style="list-style-type: none"> - As needed to engage with you regarding job opportunities. - Evaluate a potential employment relationship with you. - Perform background checks and verify past employment, educational history, and professional designations or certifications, and qualifications. 	<ul style="list-style-type: none"> - Directly from you; - Recruiters; - Prior employers and professional references; - Educational institutions; - Pre-employment screening and background check services; - Credentialing and licensing organizations; and - Other sources as directed by you.
Inferences drawn from any of the other categories of personal information to create a profile about you reflecting your preferences, characteristics, psychological trends, predispositions, behavior, attitudes, intelligence, abilities, and aptitudes.	<ul style="list-style-type: none"> - Evaluate a potential employment relationship with you. - Perform background checks and verify past employment, educational history, and professional standing and qualifications. 	<ul style="list-style-type: none"> - Directly from you; - Recruiters; - Prior employers and professional references; - Educational institutions; - Pre-employment screening and background check services; - Credentialing and licensing organizations; and - Other sources as directed by you.
Written signatures.	<ul style="list-style-type: none"> - As needed to indicate authorization, acceptance, agreement, etc. to terms relating to an application for or offer of employment. 	<ul style="list-style-type: none"> - Directly from you.
<p>In addition to the purposes identified above, Allianz may use and disclose any and all personal information that we collect as necessary or appropriate to:</p> <ul style="list-style-type: none"> • Comply with laws and regulations, including (without limitation) applicable tax, health and safety, anti-discrimination, immigration, labor and employment, and social welfare laws. • Monitor, investigate, and enforce compliance with and potential breaches of Allianz policies and procedures and legal and regulatory requirements. • Comply with civil, criminal, judicial, or regulatory inquiries, investigations, subpoenas, or summons. • Detect, investigate, and help protect against malicious, deceptive, fraudulent, or illegal activity. • Exercise or defend the legal rights of Allianz and its employees, Directors, Officers, affiliates, customers, contractors, and agents. 		

We also collect the below categories of **sensitive personal information** as defined under California law. We generally use sensitive personal information only for the necessary purposes below.

CATEGORIES OF SENSITIVE PERSONAL INFORMATION COLLECTED	PURPOSES FOR WHICH WE COLLECT SENSITIVE PERSONAL INFORMATION	SOURCES OF SENSITIVE PERSONAL INFORMATION
Social Security, driver’s license, or state identification card.	<ul style="list-style-type: none"> - Evaluate a potential employment relationship with you. - Perform background checks and verify past employment, educational history, and professional standing and qualifications. 	<ul style="list-style-type: none"> - Directly from you; - Pre-employment screening and background check services; and - Other sources as directed by you.
Race or ethnic origin, or union membership.	<ul style="list-style-type: none"> - As required by applicable local and federal laws. - To comply with anti-discrimination laws and government reporting obligations, to help ensure equal employment opportunities and for internal reporting purposes. - Reporting and analytics to support diversity and inclusion programs. 	<ul style="list-style-type: none"> - Directly from you; - Educational institutions; - Pre-employment screening and background check services; - Credentialing and licensing organizations; and - Other sources as directed by you.
Details about sexual orientation.	<ul style="list-style-type: none"> - As required by applicable local and federal laws. - To comply with anti-discrimination laws and government reporting obligations, to help ensure equal employment opportunities and for internal reporting purposes. 	<ul style="list-style-type: none"> - Directly from you.

EMPLOYEES, DIRECTORS, OFFICERS, AND CONTRACTORS (CURRENT AND FORMER)

CATEGORIES OF PERSONAL INFORMATION COLLECTED	PURPOSES FOR WHICH WE COLLECT PERSONAL INFORMATION	SOURCES OF PERSONAL INFORMATION
Identifiers, such as a real name, alias, postal address, unique personal identifier, online identifier, email address, Social Security number, driver’s license number, your citizenship and work permit status, or other similar identifiers.	<ul style="list-style-type: none"> - Manage your employment or contractor relationship with us or manage your appointment as a director or an officer. - Compensation, payroll, tax, and benefits eligibility, enrollment, and administration. - Workforce and performance management, including personnel planning, productivity monitoring, and evaluation. - Workforce development, education, training, and certification. - Authenticate your identity and verify your access permissions. - Provide you access to Allianz systems, networks, databases, equipment, and facilities. 	<ul style="list-style-type: none"> - Directly from you; - Recruiters; - Prior employers and professional references; - Educational institutions; - Pre-employment screening and background check services; - Credentialing and licensing organizations; and - Publicly available sources, such as public social media profiles.

CATEGORIES OF PERSONAL INFORMATION COLLECTED	PURPOSES FOR WHICH WE COLLECT PERSONAL INFORMATION	SOURCES OF PERSONAL INFORMATION
	<ul style="list-style-type: none"> - Monitor, maintain, and secure Allianz systems, networks, databases, equipment, and facilities. - Arrange, confirm, and monitor work-related travel, events, meetings, and other activities. - Assess your working capacity or the diagnosis, treatment, or care of a condition impacting your fitness for work, and other preventative or occupational medicine purposes (including work-related injury and illness reporting). - Contact and communicate with you regarding your employment, job performance, compensation, and benefits, or in the event of a natural disaster or other emergency. - Contact and communicate with your designated emergency contacts in the event of an emergency, illness, or absence. - Contact and communicate with your dependents and designated beneficiaries in the event of an emergency or in connection with your benefits. - Provide you with employee rewards and recognition such as (cards, gifts, snack boxes, etc.) 	
<p>Information that identifies, relates to, describes, or is capable of being associated with, a particular individual, including, but not limited to, your name, signature, Social Security number, postal address, telephone number, driver's license or state identification card number, education, employment, employment history, and bank account number.</p>	<ul style="list-style-type: none"> - Manage your employment or contractor relationship with us. - Compensation, payroll, tax, and benefits eligibility, enrollment, and administration. - Workforce and performance management, including personnel planning, productivity monitoring, and evaluation. - Workforce development, education, training, and certification. - Authenticate your identity and verify your access permissions. - Provide you access to Allianz systems, networks, databases, equipment, and facilities. - Monitor, maintain, and secure Allianz systems, networks, databases, equipment, and facilities. - Arrange, confirm, and monitor work-related travel, events, meetings, and other activities. 	<ul style="list-style-type: none"> - Directly from you; - Recruiters; - Prior employers and professional references; - Educational institutions; - Pre-employment screening and background check services; - Credentialing and licensing organizations; - Insurance providers, including health and life insurance; - Publicly available sources, such as public social media profiles; and - Other sources as directed by you.

CATEGORIES OF PERSONAL INFORMATION COLLECTED	PURPOSES FOR WHICH WE COLLECT PERSONAL INFORMATION	SOURCES OF PERSONAL INFORMATION
	<ul style="list-style-type: none"> - Assess your working capacity or the diagnosis, treatment, or care of a condition impacting your fitness for work, and other preventative or occupational medicine purposes (including work-related injury and illness reporting). - Contact and communicate with you regarding your employment, job performance, compensation, and benefits, or in the event of a natural disaster or other emergency. - Contact and communicate with your designated emergency contacts in the event of an emergency, illness, or absence. - Contact and communicate with your dependents and designated beneficiaries in the event of an emergency or in connection with your benefits. 	
<p>Health insurance information, including an individual's insurance policy number or subscriber identification number, any unique identifier used by a health insurer to identify the individual, or any information in the individual's application and claims history.</p>	<ul style="list-style-type: none"> - If directly provided by you for benefits administration assistance, for workplace accommodation purposes, etc. - If you are enrolled in company plans, Allianz will receive limited information about your enrollment to deduct premiums from your paycheck. 	<ul style="list-style-type: none"> - Directly from you; - Insurance providers, including health, disability, and life insurance; and - Other sources as directed by you.
<p>Medical information, including any information in possession of or derived from a healthcare provider, healthcare service plan, pharmaceutical company, or contractor regarding an individual's medical history, mental or physical condition, or treatment.</p>	<ul style="list-style-type: none"> - If directly provided by you for benefits administration assistance, for workplace accommodation purposes, etc. 	<ul style="list-style-type: none"> - Directly from you; - Insurance providers, including health, disability, and life insurance; and - Other sources as directed by you.
<p>Demographic information or characteristics protected under federal law, California law, or other state law, including familial status, marital status, physical or mental disability, sex, gender, gender identity, race, national origin, ethnicity, sexual orientation, marital status, veteran status, or medical condition.</p>	<ul style="list-style-type: none"> - As required by applicable local and federal laws. - To comply with anti-discrimination laws and government reporting obligations, to help ensure equal employment opportunities and for internal reporting purposes. - Reporting and analytics to support diversity and inclusion programs. 	<ul style="list-style-type: none"> - Directly from you; - Prior employers and professional references; - Educational institutions; - Pre-employment screening and background check services; and - Other sources as directed by you.
<p>Internet or other electronic network activity information, including online identifiers, and information regarding an individual's or an individual's device interaction with an internet website, application or advertisement.</p>	<ul style="list-style-type: none"> - To monitor activity over the company's corporate networks, information systems, as well as corporate owned devices to ensure such networks, systems, and devices are used in an authorized manner. 	<ul style="list-style-type: none"> - Directly from you and/or your device; - Internal technology and security devices and software; and - Other sources as directed by you.

CATEGORIES OF PERSONAL INFORMATION COLLECTED	PURPOSES FOR WHICH WE COLLECT PERSONAL INFORMATION	SOURCES OF PERSONAL INFORMATION
	<ul style="list-style-type: none"> - Technical administration and research and development of the Allianz website. - Digital identity insights to improve security and to detect and prevent against malicious, deceptive, fraudulent, or illegal activity. 	
Audio, visual, or similar information (e.g., a recording of a customer service call or employee access badge photograph).	<ul style="list-style-type: none"> - Audio information is collected on company voice mail systems, as well as through recorded calls for quality assurance purposes. - To verify your identity as an employee of the company. - To protect the physical security of our facilities via CCTV. 	<ul style="list-style-type: none"> - Directly from you; and - Internal technology and security devices
Professional or employment-related information.	<ul style="list-style-type: none"> - As needed to support the employment relationship, to engage with you concerning job opportunities at Allianz, or for other employment related reasons. - Reporting and analytics to support diversity and inclusion programs. 	<ul style="list-style-type: none"> - Directly from you; - Recruiters; - Prior employers and professional references; - Educational institutions; - Pre-employment screening and background check services; - Credentialing and licensing organizations; - Publicly available sources, such as public social media profiles; and - Other sources as directed by you.
Education information or other academic information.	<ul style="list-style-type: none"> - As needed to support the employment relationship, to engage with you concerning job opportunities at Allianz, or for other employment related reasons. - Reporting and analytics to support diversity and inclusion programs. 	<ul style="list-style-type: none"> - Directly from you; - Recruiters; - Prior employers and professional references; - Educational institutions; - Pre-employment screening and background check services; - Credentialing and licensing organizations; - Publicly available sources, such as public social media profiles; and - Other sources as directed by you.
Inferences drawn from any of the other categories of personal information to create a profile about you reflecting your preferences, characteristics, psychological trends, predispositions, behavior, attitudes, intelligence, abilities, and aptitudes.	<ul style="list-style-type: none"> - Workforce and performance management, including personnel planning, productivity monitoring, and evaluation. - Assess your working capacity or the diagnosis, treatment, or care of a condition impacting your fitness for work, and other preventative or occupational medicine purposes (including work-related injury and illness reporting). 	<ul style="list-style-type: none"> - Directly from you; - Recruiters; - Prior employers and professional references; - Educational institutions; - Pre-employment screening and background check services; - Credentialing and licensing organizations; and - Other sources as directed by you.
Written signatures.	<ul style="list-style-type: none"> - As needed to indicate receipt, authorization, acceptance, agreement, 	<ul style="list-style-type: none"> - Directly from you.

CATEGORIES OF PERSONAL INFORMATION COLLECTED	PURPOSES FOR WHICH WE COLLECT PERSONAL INFORMATION	SOURCES OF PERSONAL INFORMATION
	etc. to terms relating to your employment with Allianz.	
<p>In addition to the purposes identified above, Allianz may use and disclose any and all personal information that we collect as necessary or appropriate to:</p> <ul style="list-style-type: none"> • Manage all aspects of your relationship with us including, but not limited to, the establishment, maintenance, and termination of the relationship. • Comply with laws and regulations, including (without limitation) applicable tax, health and safety, anti-discrimination, immigration, labor and employment, and social welfare laws. • Monitor, investigate, and enforce compliance with and potential breaches of Allianz policies and procedures and legal and regulatory requirements. • Comply with civil, criminal, judicial, or regulatory inquiries, investigations, subpoenas, or summons. • Detect, investigate, and help protect against malicious, deceptive, fraudulent, or illegal activity. • Exercise or defend the legal rights of Allianz and its employees, Directors, Officers, affiliates, customers, contractors, and agents. 		

We also collect the below categories of **sensitive personal information** as defined under California law. We generally use sensitive personal information only for the necessary purposes below.

CATEGORIES OF SENSITIVE PERSONAL INFORMATION COLLECTED	PURPOSES FOR WHICH WE COLLECT SENSITIVE PERSONAL INFORMATION	SOURCES OF SENSITIVE PERSONAL INFORMATION
Social Security, driver's license, or state identification card.	<ul style="list-style-type: none"> - Manage your employment or contractor relationship with us. - Compensation, payroll, tax, and benefits eligibility, enrollment, and administration. - Authenticate your identity. 	<ul style="list-style-type: none"> - Directly from you; - Pre-employment screening and background check services; and - Other sources as directed by you.
Race or ethnic origin, or union membership.	<ul style="list-style-type: none"> - As required by applicable local and federal laws. - To comply with anti-discrimination laws and government reporting obligations, to help ensure equal employment opportunities and for internal reporting purposes. - Reporting and analytics to support diversity and inclusion programs. 	<ul style="list-style-type: none"> - Directly from you; - Educational institutions; - Pre-employment screening and background check services; - Credentialing and licensing organizations; and - Other sources as directed by you.
Personal information collected and analyzed concerning your health.	<ul style="list-style-type: none"> - Assess your fitness and physical capacity for work. - Assess your working capacity or the diagnosis, treatment or care of a condition impacting your fitness for work, and other preventative or occupational medicine purposes (including work-related injury and illness reporting). - For benefits administration assistance, workplace accommodation purposes, and similar purposes. - If you are enrolled in company plans, Allianz will receive limited information 	<ul style="list-style-type: none"> - Directly from you; - Insurance providers, including health, disability, and life insurance; - Pre-employment screening and background check services; and - Other sources as directed by you.

CATEGORIES OF SENSITIVE PERSONAL INFORMATION COLLECTED	PURPOSES FOR WHICH WE COLLECT SENSITIVE PERSONAL INFORMATION	SOURCES OF SENSITIVE PERSONAL INFORMATION
	about your enrollment to deduct premiums from your paycheck.	
Details about sexual orientation.	<ul style="list-style-type: none"> - As required by applicable local and federal laws. - To comply with anti-discrimination laws and government reporting obligations, to help ensure equal employment opportunities and for internal reporting purposes. - Reporting and analytics to support diversity and inclusion programs. 	- Directly from you.

Additional details regarding our collection of personal information can be found in our [Online Privacy Policy](#), [HIPAA Privacy Notice](#), and [Privacy Notice](#).

We will not collect additional categories of personal information or use the personal information we collected for materially different, unrelated, or incompatible purposes without providing you notice.

Sharing Personal Information

We may disclose your personal information to third parties (e.g., service providers) for business purposes. When we disclose personal information for a business purpose, we enter into a contract that describes that purpose and requires the recipient to keep the personal information confidential, and not to use it for any purpose other than performing the contract. We do not sell your personal information to third parties, nor do we share your information for cross-context behavioral advertising purposes, as those terms are defined under California law. We may share your personal information for the business purposes described in this California Applicant, Employee, Director, Officer, Director Privacy Notice with the following parties:

- **Affiliates and Subsidiaries:** We may share your personal information with our affiliates and subsidiaries.
- **Service Providers:** We may share your personal information with service providers, such as recruiters, pre-employment screening services, third-party benefits administrators, payroll processors, background check providers, and others.
- **Governmental Authorities:** As required by law or legal process, we may share your personal information with federal or state regulatory agencies, law enforcement, courts, and other governmental authorities.
- **Professional Advisors:** We may share your personal information with our professional advisors, such as auditors and law firms.
- **Parties Involved with Business Transfers:** We may share your personal information with third parties in the event we sell or transfer all or a portion of our business or assets (including in the event of a merger, acquisition, joint venture, reorganization, divestiture, dissolution, or liquidation).

Your Rights and Choices

If you are a California resident, California law provides you with specific rights regarding your personal information, subject to certain limitations. This section describes these rights and explains how to exercise those rights if they apply to you.

1. **Right to Access Your Data.** You have the right to request that we disclose certain information to you about our collection and use of your personal information. Once we receive and confirm your verifiable request, you have the right to receive:
 - The categories of personal information we collected about you.
 - The categories of sources for the personal information we collected about you.
 - Our business or commercial purpose for collecting, selling or sharing that personal information.
 - The specific pieces of personal information we collected about you, including or by a service provider or contractor.
 - The categories of third parties with whom we share that personal information.
 - The specific pieces of personal information we've disclosed for a business or commercial purpose, identifying the personal information categories that each category of recipient obtained about you.

Any disclosures we provide will only cover the 12-month period preceding the receipt of your request. The response we provide will also explain the reasons we cannot comply with a request, if applicable.

2. **Right to Data Portability.** You have the right to a "portable" copy of your personal information that you have submitted to us. Generally, this means you have a right to request that we move, copy or transmit your personal information stored on our servers / IT environment to another service provider's servers / IT environment.
3. **Right to Correction.** You have the right to request correction or changes of your personal information if it is found to be inaccurate or out of date.
4. **Right to Delete Your Data.** You have the right to request that we delete any of your personal information that we collected from you and retained, subject to certain exceptions. Once we receive and confirm your verifiable request, we will delete (and direct our service providers to delete) your personal information from our records, unless an exception applies.
5. **Right to Opt Out of Sale or Sharing of Personal Information.** We currently do not sell personal information to third parties or share personal information about job applicants, employees, Directors, Officers, or contractors with third parties for cross-context behavioral advertising purposes, and therefore do not offer this option. We may disclose personal information about you to our affiliates and service providers as permitted by law. Please see the "Sharing Personal Information" portion of this policy for more information.
6. **Right to Limit Use and Disclosure of Sensitive Personal Information.** You have the right to request we limit the use of your sensitive personal information to only purposes necessary to engage with you as a job applicant, employee, Director, Officer, or contractor. This sensitive personal information is defined in California law, and you will find a more detailed description of what type of information this entails in the charts included above. We do not use your sensitive personal information for purposes other than those necessary to engage with you as an employee, job applicant, Director, Officer or contractor, to aid in protecting and securing your personal information and our systems, to verify or maintain the quality or safety of our services and systems, or as otherwise permitted under regulations or required law.
7. **Right to Non-Discrimination.** We will not discriminate against you for exercising any of your privacy rights.

Exercising Your Rights

To exercise your rights described above, please submit a verifiable request using one of the methods listed below:

- Calling us at 800.328.5600
- Contacting us through the secured website
- Writing to us at:
Allianz Life Insurance Company of North America
Attn: Privacy Office
PO Box 1344
Minneapolis, MN 55440-1344

Verification

For some personal information requests, we may need to verify your identity before fulfilling your request. To verify your identity, we will collect information from you, including, to the extent applicable, your name, government identification number, date of birth, contact information, your account information, answers to security questions, or other personal identifying information. We will match this information against information we have previously collected about you or against information available from consumer reports to verify your identity and to respond to your request. Information collected for purposes of verifying your request will only be used for verification and to respond to your personal information request.

If you maintain an account with us, we may require you to login to that account as part of submitting your request. If we are unable to verify your identity as part of your request, we will not be able to satisfy your request. For deletion requests, you will be required to submit a verifiable request for deletion and then to confirm separately that you want personal information about you deleted.

Authorized Agent

Only you, or someone legally authorized to act on your behalf, may make a verifiable request related to your personal information. If you would like to appoint an authorized agent to make a request on your behalf, you must provide the agent with written, signed permission to submit privacy right requests, on your behalf, or provide a letter from your attorney. The agent or attorney must provide this authorization at the time of the request. We may require you to verify your identity with us directly before we provide any requested information to your approved agent.

Response Timing and Format

If you are entitled to any of the above described rights, we endeavor to respond to a verifiable request within forty-five (45) days of its receipt. If we require more time (up to 90 days), we will inform you of the reason and extension period in writing.

We will deliver our written response by mail or electronically, at your option.

Any disclosures we provide will cover the 12-month period preceding receipt of a verifiable request, however you may have the right to request access to personal information that is more than 12 months old. The response we provide will also explain the reasons we cannot comply with a request, if applicable. For data portability requests, we will select a format to provide your personal information that is readily useable and should allow you to transmit the information from one entity to another entity without hindrance.

We do not charge a fee to process or respond to your verifiable request unless it is excessive, repetitive, or manifestly unfounded. If we determine that the request warrants a fee, we will tell you why we made that decision and provide you with a cost estimate before completing your request.

Changes to Our Privacy Notice

We reserve the right to amend this Privacy Notice at our discretion and at any time. When we make changes to this privacy notice, we will post the updated notice on the website and update its effective date.

Contact Information

If you have any questions or comments about this notice, the ways in which we collect and use your information described here, your choices and rights regarding such use, or wish to exercise your rights under California law, please do not hesitate to contact us by:

- Calling us at 800.328.5600
- Emailing us via privacy@allianzlife.com
- Contacting us through the secured website
- Writing to us at:
Allianz Life Insurance Company of North America
Attn: Privacy Office
PO Box 1344
Minneapolis, MN 55440-1344